

ANDES CENTRAL SCHOOL

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Dean of Students/CSE/CPSE
Maureen Burton

Superintendent
Patrick Darfler-Sweeney

Treasurer
Janice Stevens

Prior Year Memorandum Items Audit for Year Ending June 30, 2022

Expenses:

It was noted during the audit that one purchase order was not properly authorized, one expense did not use a purchase order but rather a claim form and it should use a purchase order and two purchase orders did not predate invoices. The District should work to strengthen their controls on the expense to ensure that they are following the District's procurement policy to ensure that only authorized expenses are made by the District. We will continue to monitor in the future.

District Response

The District will make every effort to make sure that all expenses are properly authorized and that purchase orders are used when required. The District will also make every effort to be sure purchase orders predate invoices.